



**CONSTRUCTION INDUSTRIES**

**400 LINCOLN AVENUE**

**WARWICK, RHODE ISLAND**

**02888**

**(401) 739-8300**

**POSITION: CONTROLLER**

**POSITION TYPE:** Full-Time

**BENEFITS:**

- Salary \$100,000-\$120,000
- Full-coverage medical insurance
- 401K program with up to 3% employer match
- Life Insurance
- PTO

**JOB DESCRIPTION:**

Cardi Corporation is seeking a qualified Controller to help monitor funds and work closely with upper management and the CFO. The Controller will be responsible for overseeing financial statements such as balance sheets, invoices, accounts payable, accounts receivable and payroll. The duties will include directing the Assistant Controller and department operations, compiling financial reports based on financial statements and implementing policies and procedures for financial reporting in a multi-entity setting.

**RESPONSIBILITIES:**

- Assist management with important financial decisions.
- Prepare financial documents such as business report, financial forecasts and statements to understand the financial state of business.
- Monitor a company's financial reports and determine ways to reduce costs.
- Keep up-to-date on the financial market to understand how to maximize profits and find new expansion areas.
- Understand the financials of a company in order to meet legal requirements and keep the financial state in good standing.

**QUALIFICATIONS AND SKILLS:**

- Strong analytical and problem-solving skills
- Ability to multitask and adapt to changing priorities
- Highly skilled in math, accounting and financial processes
- The ability to communicate effectively with co-workers and management about the finances of the business and justify certain financial recommendations
- Detail-oriented and highly organized
- Skilled in time management and the ability to prioritize tasks

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

**CONCRETE - HEAVY CONSTRUCTION - ASPHALT**

- Excellent critical thinking skills
- Solid understanding of GAAP and applicable regulations

**EDUCATION, EXPERIENCE, AND LICENSING REQUIREMENTS:**

- Bachelor's degree in accounting
- At least 5 years' construction experience at controller level or higher
- Experience in manufacturing is a plus
- Strong computer skills, especially in Excel
- CPA preferred