



MEMORANDUM

From: Human Resources / Safety
To: All Field Personnel
Date: May 28, 2020
Re: COVID-19 Face Mask Policy

As the weather gets warmer, we understand that use of face masks will become uncomfortable from time to time. **Unfortunately, like the rest of our PPE, use of face masks is NOT optional.** Each of us is legally required to continue wearing face masks whenever we are less than 6 feet away from others, or when we are inside in common areas.

Without continued use of face masks, all of us will face a heightened risk of being infected or infecting others – our friends, loved-ones and co-workers – **even when no COVID-19 symptoms are present.** Further infections, of course, will lead to further quarantines and further unwanted time-off from work. **And the fact that the economy is slowly being re-opened does not eliminate these risks** – these risks will be with us until we have effective medical treatments for this disease, and we must act accordingly.

We recognize, however, that the use of face masks in the heat may become uncomfortable or otherwise create difficulty working. When that occurs, it is important to stop, move a safe distance away from others and temporarily remove your mask until you can get back to work, and to replace your mask with a fresh one if needed before returning to work. Your foremen and superintendents understand the need for these precautions, and can provide any assistance which is necessary. And our Safety Department will likewise be available at all times should any issues arise in connection with mask use in hot weather.

Remember, like other PPE, wearing our masks – at least for the time being – is a requirement, not an option. **Lets all stay safe, and lets all keep each other safe.**

SAFETY FIRST!