



MEMORANDUM

From: The Human Resources Department, Coronavirus Taskforce

To: All Employees

Date: May 20, 2020

Re: COVID-19 Update: SAFETY FIRST!

As many of you know, Governor Raimondo has started the first phase of the economy's re-opening by lifting the stay-at-home order effective Saturday, May 16th. For those who live or visit in MA or CT, re-opening plans are also being issued in those states. **Although we can now start doing things we like to do – including restaurant dining and visiting friends and loved-ones – we at Cardi want to make sure that we all do so safely, for yourselves, your families and friends and your co-workers -- and for those who are at high risk from COVID-19.**

For RI, the re-opening plan includes outdoor restaurant dining, but with no more than 5 people at a table, with tables separated by barriers or at least 8 feet apart, and with no more than 20 tables in service at a time. If you choose to dine at a restaurant at this time, please keep these restrictions in mind and avoid restaurants that do not adhere to these guidelines. Also be vigilant as to other signs that proper hygiene and common-sense rules are not being followed, such as servers and staff without masks, food being served and cleared by the same staff at the same time from different tables, socializing between staff and guests without proper social distancing and other factors.

Remember that we all must still exercise good judgement and continue to follow CDC and other guidelines during this phase of the re-opening, since the COVID-19 virus is still with us. Acting responsibly will ensure the spread remains under control, enabling the safe and effective reopening of the state and its economy. That includes:

• Socialize <i>outside</i> whenever possible	• Increase ventilation if socializing inside
• Maintain social distancing	• No hugging outside of your quarantine group
• Hand washing	• Avoiding face touching
• Masks	• No handshaking outside of your quarantine group

We have always said "Safety First" – but never before have used that phrase for your lives outside of work. But times have changed, so please protect yourselves, your families, your co-workers and those among us who are at high risk. SAFETY FIRST!